

## **CHAPTER 3**

### **TOWN LEGISLATIVE AND JUDICIAL BRANCH**

#### **ARTICLE 1. TOWN BOARD.**

- Sec. 3 – 1 Three (3) Member Board.
- Sec. 3 – 2 Election Based (At Large) – No Precincts.
- Sec. 3 – 3 Reserved for Future Use.
- Sec. 3 – 4 President of the Board.
- Sec. 3 – 5 Quorum and Votes to Pass.
- Sec. 3 – 6 Powers of the Town Board.
- Sec. 3 – 7 Regular Meetings.
- Sec. 3 – 8 Special Meetings.
- Sec. 3 – 9 Procedure for Filing Ordinances and Resolutions.
- Sec. 3 – 10 Ordinances Which Amend the *Town Code*.
- Sec. 3 – 11 Order of Business.
- Sec. 3 – 12 Parliamentary Procedure.
- Sec. 3 – 13 Recording and Publishing of Ordinances.
- Sec. 3 – 14 Compensation of Town Board.
- Sec. 3 – 15 through 3-20 Reserved for Future Use.

#### **ARTICLE 2. JUDICIAL BRANCH**

Reserved for Future Use

## CHAPTER 3

### TOWN LEGISLATIVE AND JUDICIAL BRANCHES

#### ARTICLE 1. TOWN BOARD.

##### **Sec. 3 – 1 Three (3) Member Board.**

- a. The Town Board is the Town Legislative Body.
- b. The Board shall consist of three (3) members whose terms of office are four (4) years, beginning at noon on January 1<sup>st</sup> after election, and continuing until successors are elected and qualified.
- c. One (1) Board member is elected At Large but each member is elected by the vote of the entire Town.

##### **Sec. 3 – 2 Election Based (At Large) – No Precincts.**

The Town of Hudson, Indiana, is no longer divided into three (3) districts or legislative districts for purposes of conducting elections of Town Officers but hold elections on an At Large Basis.

##### **Sec. 3 – 3 Reserved for Future Use.**

##### **Sec. 3 – 4 President of the Town Board.**

- a. The Town Board shall elect at their first annual meeting one (1) of its members to be President for a definite term which may not exceed his or her term of office.
- b. The President is the Town Executive.
- c. It shall be the duty of the President to preside at all meetings of the Board, to preserve order, and generally to perform the duties of a presiding officer.
- d. The President shall have the right to vote on all questions, the same as any other member of the Board.
- e. In the absence of the President, the Board may choose from among its members a President *pro tempore*, who shall, for the time being, perform all the duties required of the President.

##### **Sec. 3 – 5 Quorum and Votes to Pass.**

- a. A majority of all elected members of the Town Board constitute a quorum.

b. Passage of ordinances, orders or resolutions shall be governed by applicable State statutes.

**Sec. 3 – 6 Powers of the Town Board.**

a. The Town Board may:

1. adopt ordinances and resolutions for the performance of functions of the Town;
2. purchase, hold, and convey any interest in property, for the use of the Town;
3. adopt and use a common seal; and
4. exercise all powers that are needed for the effective operation of local governmental affairs.

**Sec. 3 – 7 Regular Meetings.**

The Town Board shall hold its regular meetings on the Fourth (4<sup>th</sup>) Tuesday of each month at 6:00 p.m.

**Sec. 3 – 8 Special Meetings.**

Special meetings may be convened at any time other than the time fixed for regular meetings, upon the call of the President of the Town Board, or upon call of a majority of the members of the Town Board with proper notice being given.

**Sec. 3 – 9 Procedure for Filing Ordinances and Resolutions.**

a. All Ordinances, resolutions, orders, petitions and other papers calling for the attention or action of the Town Board must be regularly filed with the Town Clerk-Treasurer at least five (5) days before a regular meeting. They shall be immediately noted, filed and delivered to the President of the Town Board.

b. Ordinances, resolutions, orders, petitions and other papers may be received, introduced and acted upon at any regular meetings of town Board by the unanimous suspension of the foregoing rule, but then only in case there are present and voting at least two-thirds (2/3) of all the members elect of said Town Board.

c. All ordinances and resolutions shall be read three (3) times before being passed, which reading shall be noted of record by the Town Clerk-Treasurer and no ordinances or resolutions shall be presented or read three (3) times upon the same day or at the same meeting in which it is introduced, except upon the unanimous suspension of the foregoing rule and then only in case there are present and voting at least two-thirds (2/3) of the members elect of said Town Board.

d. Upon the passage or adoption of any ordinances or resolutions, the votes in favor and in opposition to said adoption of said ordinances or resolutions shall be recorded and the name and vote of each member duly entered of record by the Town clerk-Treasurer in the minutes of the meeting at which said vote is taken.

**Sec. 3 – 10 Ordinances Which Amend the *Town Code*.**

a. All ordinances which are of a general and permanent nature, and which would amend the *Hudson Town Code*, shall be on the next page in the following form:

Ord. No. \_\_\_\_\_

(include the last two digits of the calendar year followed by a dash and the chronological number of the Ordinance: Ex. 94-1)

**(Short Title)**

AN ORDINANCE OF THE TOWN BOARD OF THE TOWN OF HUDSON, INDIANA,  
AMENDING CHAPTER \_\_\_\_\_, ARTICLE \_\_\_\_\_.  
SECTION(S) \_\_\_\_\_, OF THE HUDSON TOWN CODE  
BY THE INCLUSION/DELETION OF SECTION(S),  
ENTITLED \_\_\_\_\_.

*Whereas, (background statements setting forth the purpose or background of the Ordinance where appropriate)*

*Whereas,*

*Whereas,*

BE IT ORDAINED BY THE TOWN BOARD OF THE TOWN OF HUDSON, INDIANA, AS FOLLOWS:

Section I. Chapter \_\_\_\_\_, Article \_\_\_\_\_, Section(s) \_\_\_\_\_, of the *Hudson Town Code*, is/are hereby amended to read as follows:  
*(set forth specific amendatory language)*

Section II. All prior Ordinances or parts thereof inconsistent with any provisions of the Ordinance are hereby repealed.

Section III. This Ordinance is hereby passed and adopted at a regular meeting of the Town Board of the Town of Hudson, Indiana, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

By:

\_\_\_\_\_

President

\_\_\_\_\_  
Board Member

\_\_\_\_\_  
Board Member

ATTEST:

\_\_\_\_\_

Clerk-Treasurer

**Sec. 3 – 11 Order of Business.**

**Reserved for Future Use**

**Sec. 3 – 12 Parliamentary Procedure.**

Any matter not addressed by any rules of procedure which may be adopted by the Town Board, shall be governed by *Robert's Rules of Order*.

**Sec. 3 – 13 Recording and Publishing of Ordinances.**

a. All ordinances, within a reasonable time after their passage, shall be recorded in a book kept for that purpose by the Clerk-Treasurer.

b. Any adopted ordinance, order, or resolution which must be promulgated or published before it takes effect shall be done pursuant to applicable State statute.

**Sec. 3 – 14 Compensation of Town Board.**

a. The Town Board shall, by ordinance, fix the compensation of its own members.

b. The compensation of an elected Town officer may not be changed in the year it is fixed nor may it be reduced below the amount fixed for the previous year.

**Sec. 3 – 15 through 3 -20 Reserved for Future Use.**

**ARTICLE 2. JUDICIAL BRANCH.**

**Reserved for Future Use.**